



मिनरल एक्सप्लोरेशन एवं कंसल्टंसी लिमिटेड

(पूर्व में मिनरल एक्सप्लोरेशन कॉर्पोरेशन लिमिटेड)

MINERAL EXPLORATION & CONSULTANCY LIMITED

(Formerly Mineral Exploration Corporation Limited)

(A Government of India Enterprise)

(AN ISO 9001: 2008 CERTIFIED COMPANY)

REGISTERED OFFICE

Dr. Babasaheb Ambedkar Bhavan, Highland Drive Road, Seminary Hills, Nagpur – 440006.

TELEPHONE : 2510310, 2510316, 2510317, 2510419, 2510141, 2510142, 2510143, 2510111

FAX : 091-712-2510548 Website: www.mecl.co.in CIN : U13100MH1972G01016078

Ref No. MECL/HR/Mediclaim/2022-23/1795

Dated: 27.05.2022

Sub: Intimation Regarding Renewal of MECL Mediclaim scheme w.e.f 1st July 2022

Sir/Madam,

1. We are pleased to inform that MECL Mediclaim Scheme for Retired Employees and their spouse is in the process of renewal w.e.f 1st July 2022, for providing medical benefits to retired employees of the Company.
2. In this regard, interested & eligible retired employees are hereby advised to fill up the format titled "**Application for Renewal of Membership for Retired employees MECL Mediclaim scheme for the year 2022-2023**". The employees registering for the first time in the MECL Mediclaim Scheme for retired employees and their spouses are hereby advised to fill up the format titled "**Application for New Membership for MECL Mediclaim scheme**". The form can be downloaded from the company website www.mecl.co.in under the link, "Related Links & Others" (Retired Employees Policies and Circulars).
3. Further, this is to inform that the Annual Subscription (in respect of all those applying for renewal) and registration fee (in respect of all those registering for the first time) for MECL Mediclaim Scheme for retired employees and their spouses in the following manner will be collected towards contribution from the retired employees

Retired Employees	Registration fee (in respect of all those registering for the first time in the Scheme)	Annual Subscription (in respect of all those applying for renewal of the scheme)
Retired Executives	Rs.4000/-	Rs.2000/-
Retired Non-Executives	Rs.2000/-	Rs.1000/-

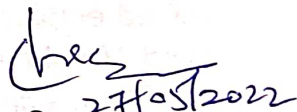
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4. For availing membership of the scheme, it is advised to submit the following documents:
- i. Duly signed Application form for renewal of membership (retired employees applying for renewal) and for new membership (retired employees applying for the first time) in MECL Mediclaim Scheme (containing duly affixed Photograph of both retired employee and spouse)
 - ii. Demand Draft in the name of "Mineral Exploration and Consultancy Limited" payable at Nagpur in the manner as mentioned above.
 - iii. Photo Copy of Medical Card (of you and your spouse) as issued by MD India Pvt. Ltd. (for employees applying for renewal of the membership)
 - iv. Life Certificate of yourself and your spouse (duly signed by both of you)
 - v. Self declaration certifying that you and your spouse shall not avail similar facility elsewhere.
 - vi. Service certificate (indicating date of Joining and date of Retirement), (if available)
 - vii. The above are to be sent through post/ courier on the address given below:

"Dy. General Manager (HR) , Mineral Exploration and Consultancy Limited,
Dr. Babasaheb Ambedkar Bhawan, Highland Drive Road, Seminary Hills,
Nagpur - 440 006"

Therefore, you are hereby advised to kindly submit all the documents as mentioned above. Please note that incomplete applications are liable to be rejected.

Thanking You,


27/05/2022
Dr. Ch. Sreerama Murthy
General Manager (HR)

Application for New Membership for MECL Mediclaim Scheme

Employee Details :		a)Emp Code:				b) EPF No:				c)Date of Retirement:							
Name of Member																	
Date of birth		D		D		M		M		Y		Y		MIN. No.	Gender (M/F)	Please affix recent photograph of member	Please affix recent photograph of spouse
Name of Spouse																	
Date of birth		D		D		M		M		Y		Y		MIN. No.	Gender (M/F)		
Permanent Residential Address																	
Pin code						Landline No. with STD Code		Mobile No.									
Email ID																	
Total one time registration fee (Rs.)																	
Nominee of Employee												Relation with employee		Spouse			
ECS Details		Employee										Spouse					
KYC Details Aadhar card no / Pan card no																	
Name of Account Holder																	
Name of Bank																	
Branch Address																	
Member Account No.												IFSC Code member					
Spouse Account No.												IFSC Code spouse					
Signature of Member							Signature of Spouse										
Payment details																	
DD/e-Receipt No.												Amount (Rs)					
<p>Members to Note: Submission of this form with the E-receipt/DD receipt of registration fee payment to the HR Department is mandatory.</p> <p>Intimation: 1) Pre-planned hospitalization – <u>48 hours</u> in advance: 2) Emergency – within 24 hrs from the time of admission.</p> <p>Claim submission: 1) IPD – Within 30 days from the date of discharge 2) Post-Hospitalization – within 30 days after completion of treatment period of 60 days 3) OPD – within 90 days from the date of treatment.</p> <p>Capping/Ceiling: Members to apprise themselves regarding Capping/Ceiling before availing Mediclaim facility, from the MECL.</p> <p>Registration Fee: i) For Retd.Executives : Rs. 4000/- ii) For Retd.Non-Executives: Rs. 2000/-</p> <p>The DD should be drawn in favor of MINERAL EXPLORATION AND CONSULTANCY LIMITED, NAGPUR</p>																	
THE ABOVE TIME LIMITS TO BE STRICTLY ADHERED TO, SO THAT THE CLAIMS ARE NOT REJECTED																	

**Application for Renewal of Membership for Retired Employee's
MECL Mediclaim Scheme for the year 2022-2023**

EmployeeDetails :		a)Emp Code:				b) EPF No:				c)Date of Retirement:			
Name of Member													
Date of birth										MIN. No.	Gender (M/F)	Please affix recent photograph of member	Please affix recent photograph of spouse
		D	D	M	M	Y	Y	Y	Y				
Name of Spouse													
Date of birth										MIN. No.	Gender (M/F)		
		D	D	M	M	Y	Y	Y	Y				
Permanent Residential Address													
Pin code						Landline No. with STD Code		Mobile No.					
Email ID													
Total renewal fee details (Rs.)													
Nominee of Employee												Relation with employee	
ECS Details		Employee										Spouse	
KYC Details Aadhar card no / Pan card no													
Name of Account Holder													
Name of Bank													
Branch Address													
Member Account No.													
												IFSC Code member	
Spouse Account No.													
												IFSC Code spouse	
Signature of Member							Signature of Spouse						
Payment details													
DD/e-Receipt No.												Amount (Rs)	
Members to Note: Submission of this form with the E-receipt/DD receipt of renewal fee payment to the HR Department is mandatory. Intimation: 1) Pre-planned hospitalization – 48 hours in advance: 2) Emergency – within 24 hrs. from the time of admission. Claim submission: 1) IPD – Within 30 days from the date of discharge 2) Post-Hospitalization – within 30 days after completion of treatment period of 60 days 3) OPD –within 90 days from the date of treatment. Capping/Ceiling: Members to apprise themselves regarding Capping/Ceiling before availing Mediclaim facility, from the MECL. Renewal Fee per year: i) For Retd.Executives : Rs. 2000/- ii) For Retd.Non-Executives: Rs. 1000/- The DD should be drawn in favor of MINERAL EXPLORATION AND CONSULTANCY LIMITED, NAGPUR													
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