



मिनरल एक्सप्लोरेशन कार्पोरेशन लिमिटेड
MINERAL EXPLORATION CORPORATION LIMITED
(A Government of India Enterprise)
(AN ISO 9001: 2008 CERTIFIED COMPANY)

REGISTERED OFFICE

Dr. Babasaheb Ambedkar Bhavan, Highland Drive Road, Seminary Hills, Nagpur – 440006.
TELEPHONE : 2510310, 2510316, 2510317, 2510419, 2510141, 2510142, 2510143, 2510111
FAX : 091-712-2510548 Website: www.mecl.co.in CIN : U13100MH1972G01016078

Ref No. MECL/HR/Mediclaim/2021-22/1686

Dated: 03.06.2021

Sub: Intimation Regarding Renewal of MECL Mediclaim scheme w.e.f 1st July 2021

Sir/Madam,

We are pleased to inform that MECL Mediclaim Scheme for Retired Employees and their spouse for another one year for providing medical benefits to retired employees of the Company who have retired on or after 01.01.2007 will be again renewed w.e.f 1st July 2021.

In this regard, interested & eligible retired Employees are requested to fill up the format titled "**Application for Renewal of Membership for Retired employees MECL Mediclaim scheme for the year 2021-2022**". The employees registering for the first time in the MECL Mediclaim Scheme for retired employees and their spouses are requested to fill up the format titled "**Application for New Membership for MECL Mediclaim scheme**". The form can be downloaded from the company website www.mecl.co.in under the link, "Related Links & Others" (Retired Employees Policies and Circulars).

Further, this is to inform that the Annual Subscription (in respect of all those applying for renewal) and registration fee (in respect of all those registering for the first time) for MECL Mediclaim Scheme for retired employees and their spouses in the following manner will be collected towards contribution from the retired employees

Retired Employees	Registration fee (in respect of all those registering for the first time in the Scheme)	Annual Subscription(in respect of all those applying for renewal of the scheme)
Retired Executives	Rs.4000/-	Rs.2000/-
Retired Non-Executives	Rs.2000/-	Rs.1000/-

For availing membership of the scheme, it is requested to kindly submit the following documents:

- Duly signed Application form for renewal of membership(retired employees applying for renewal) and for new membership(retired employees applying for the first time) in MECL Mediclaim Scheme (containing duly affixed Photograph of both retired employee and spouse)

- Demand Draft in the name of "Mineral Exploration Corporation Limited" payable at Nagpur in the manner as mentioned above.
- Photo Copy of Medical Card (of you and your spouse) as issued by MD India Pvt. Ltd. (for employees applying for renewal of the membership)
- Life Certificate of yourself and your spouse (duly signed by both of you)
- Self declaration certifying that you and your spouse shall not avail similar facility elsewhere.
- Service certificate (indicating date of Joining and date of Retirement), (if available)
- The above are to be sent through post/ courier on the address given below:
"Dy. General Manager (HR) , Mineral Exploration Corporation Limited,
Dr. Babasaheb Ambedkar Bhawan, Highland Drive Road, Seminary Hills,
Nagpur - 440 006"

Upon receipt of your application, the same will be checked. Therefore, you are requested to kindly submit all the documents as mentioned above. Incomplete applications are liable to be rejected.

This issues with approval of the Competent Authority.

Thanking You,
With Regards,


Niranjana Mishra
Dy. General Manager (H)

**Application for Renewal of Membership for Retired Employee's
MECL Mediclaim Scheme for the year 2021-2022**

Employee Details :										a) Emp Code:				b) EPF No:				c) Date of Retirement:			
Name of Member																					
Date of birth											MIN. No.		Gender (M/F)		Please affix recent photograph of member Please affix recent photograph of spouse						
Name of Spouse											MIN. No.		Gender (M/F)								
Date of birth											MIN. No.		Gender (M/F)								
Permanent Residential Address																					
Pin code						Landline No. with STD Code		Mobile No.													
Email ID																					
Total renewal fee details (Rs.)																					
Nominee of Employee										Relation with employee											
ECS Details										Spouse											
KYC Details		Employee																			
Aadhar card no / Pan card no																					
Name of Account Holder																					
Name of Bank																					
Branch Address																					
Member Account No.																					
Spouse Account No.																					
Signature of Member										Signature of Spouse											
Payment details																					
DD/e-Receipt No.										Amount (Rs)											
<p>Members to Note: Submission of this form with the E-receipt/DD receipt of renewal fee payment to the HR Department is mandatory.</p> <p>Intimation: 1) Pre-planned hospitalization – 48 hours in advance: 2) Emergency – within 24 hrs. from the time of admission.</p> <p>Claim submission: 1) IPD – Within 30 days from the date of discharge 2) Post-Hospitalization – within 30 days after completion of treatment period of 60 days 3) OPD –within 90 days from the date of treatment.</p> <p>Capping/Ceiling: Members to apprise themselves regarding Capping/Ceiling before availing Mediclaim facility, from the MECL.</p> <p>Renewal Fee per year: i) For Retd.Executives : Rs. 2000/- ii) For Retd.Non-Executives: Rs. 1000/-</p> <p>The DD should be drawn in favor of MINERAL EXPLORATION CORPORATION LIMITED, NAGPUR</p>																					
THE ABOVE TIME LIMITS TO BE STRICTLY ADHERED TO, SO THAT THE CLAIMS ARE NOT REJECTED																					

Application for New Membership for MECL Mediclaim Scheme

Employee Details		a) EMP Code:-		b) EPF NO:-		c) Date of Retirement:-														
Name of Member																				
Date of birth								MIN. No.	Gender (M/F)	Please affix recent photograph of member	Please affix recent photograph of spouse									
	D	D	M	M	Y	Y	Y	Y												
Name of Spouse																				
Date of birth									MIN. No.			Gender (M/F)								
	D	D	M	M	Y	Y	Y	Y												
Permanent Residential Address																				
Pin code				Landline No. with STD Code		Mobile No.														
Email ID																				
Total one time registration fee (Rs.)																				
Nominee of Employee						Relation with employee														
ECS Details	Employee					Spouse														
Name of Account Holder																				
Name of Bank																				
Branch Address																				
Member Account No.												IFSC Code member								
Spouse Account No. 1												IFSC Code spouse								
Signature of Member						Signature of Spouse														
Payment details																				
Challan/e-Receipt No.									Amount (Rs)											
<p>Members to Note: Submission of this form with the E-receipt/Challan receipt of one time registration fee payment to the HR Department is mandatory.</p> <p>Enclosures: 1) Receipt of Payment 2) Cancelled cheque with Name</p> <p>Intimation: 1) Pre-planned hospitalization – <u>48 hours</u> in advance: 2) Emergency – within 24 hrs. from the time of admission.</p> <p>Claim submission: 1) IPD – Within 30 days from the date of discharge 2) Post-Hospitalization – within 30 days after completion of treatment period of 60 days 3) OPD – within 90 days from the date of treatment.</p> <p>Capping/Ceiling: Members to apprise themselves regarding Capping/Ceiling before availing Mediclaim facility, from the MECL.</p> <p>Registration Fee:- For Retired Executives:- i) For Retd.Executives : Rs. 4000/- ii) For Retd.Non-Executives: Rs. 2000/-</p> <p>The DD should be drawn in favor of MINERAL EXPLORATION CORPORATION LIMITED, NAGPUR</p> <p>THE ABOVE TIME LIMITS TO BE STRICTLY ADHERED TO, SO THAT THE CLAIMS ARE NOT REJECTED</p>																				