



## MINERAL EXPLORATION & CONSULTANCY LIMITED

(Formerly Mineral Exploration Corporation Limited)

(A Government of India Enterprise)

(AN ISO 9001: 2008 CERTIFIED COMPANY)

REGISTERED OFFICE

Dr. Babasaheb Ambedkar Bhavan, Highland Drive Road, Seminary Hills, Nagpur – 440006.

TELEPHONE : 2510310, 2510316, 2510317, 2510419, 2510141, 2510142, 2510143,  
2510111

Website: [www.mecl.co.in](http://www.mecl.co.in)

CIN : U13100MH1972G01016078

Ref No. MECL/HR/Mediclaim/2024-25/898

Dated: 24.04.2024

**Sub: Intimation regarding Renewal of “MECL Mediclaim scheme for Retired Personnel”**

Sir/Madam,

1. We are pleased to inform you the renewal of “MECL Mediclaim scheme for Retired Personnel” for the period of one (01) year w.e.f. 15.05.2024 to 14.05.2025, with amended terms and condition as per last expired mediclaim policy. In this regard, interested & eligible retired employees are hereby advised to go through the amended scheme and then fill up the format titled “**Application for Membership for retired employees MECL Mediclaim scheme.**”

Further to inform that the Clause 4 of the Mediclaim Scheme for retired personnel and their spouses is amended as below:

4.POLICY COVERAGE	
Previous Provision	Amended Provision
a) MECL Mediclaim Scheme shall include coverage of pre-existing diseases, no age bar for entering Medical membership and no restriction on enrolment/renewal of ex-employee etc.	a) MECL Mediclaim Scheme shall include coverage of pre-existing diseases, no age bar for entering Medical membership and no restriction on <b>enrolment of fresh retirees during the year.</b>  <b>The enrollment/renewal of ex-employees who have superannuated before launch of policy period and who wish to avail IPD benefits has to apply within 02 months of start of policy. Any request received after 60 days of launch of policy shall not be entertained.</b>

2. The form can be downloaded from the company website [www.mecl.co.in](http://www.mecl.co.in) under the link, “Related Links & Others” (Retired Employees Policies and Circulars).

3. Further, this is to inform that the subscription fee in the following manner will be collected from the retired employees on first-come-first-served basis availing this scheme:

Subscription Fee (For 01 Family i.e Retired Employees and respective spouses)	Subscription Fee (For Single Member )
Rs. 29,560/-	Rs.14,780/-

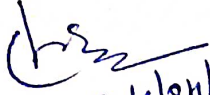
4. The Scheme shall cover 700 lives (approximately) on first-cum-first-served basis.
5. For availing membership of the scheme, it is advised to submit the following documents :-
- Duly signed application form for membership in MECL Medclaim Scheme (containing duly affixed Photograph of both retired employee and spouse)
  - Demand Draft in the name of "Mineral Exploration and Consultancy Limited" payable at Nagpur, in the manner as mentioned above.
  - Photo Copy of Medical Card (of member and respective spouse) as issued by MD India Pvt. Ltd. (if available).
  - Life Certificate of member and respective spouse (duly signed by both of you)
  - Self-declaration certifying that the member (retired employee/spouse) shall not claim same IPD Medical Bill/ Expenses from any other policy of CPSEs/Govt. Department.
  - Service certificate (indicating date of Joining and date of Retirement) (if available)
6. The initial cut-off date for submission of application is 14<sup>th</sup> May 2024.
7. Subscribers who are desirous of joining the Policy mid-way between policy period shall make the requisite submission of the application (as described above) between 25<sup>th</sup> and 30<sup>th</sup> of the month prior to the month they want to join coverage and coverage for them will start from 15<sup>th</sup> of the next month.

The above are to be sent through post/ courier on the address given below:-

Dy. General Manager (HR), Mineral Exploration and Consultancy Limited,  
Dr. Babasaheb Ambedkar Bhawan, Highland Drive Road, Seminary Hills,  
Nagpur - 440 006"

Therefore, you are hereby advised to submit all the documents as mentioned above. Please note that incomplete applications are liable to be rejected.

This issues with the approval of the Competent Authority.

  
24/04/2024  
Dr. Ch. Sreerama Murthy  
General Manager (HR)

## Application for Membership for Retired Employee's MECL Mediclaim Scheme

Employee Details :		a) Emp Code:				b) EPF No:				c) Date of Retirement:			
Name of Member													
Date of birth		D D M M Y Y Y Y				MIN. No.		Gender (M/F)		Please affix recent photograph of member			
Name of Spouse													
Date of birth		D D M M Y Y Y Y				MIN. No.		Gender (M/F)					
Permanent Residential Address													
Pin code						Landline No. with STD Code		Mobile No.		Please affix recent photograph of spouse			
Email ID													
Total Subscription Fee (Rs.)													
Nominee of Employee								Relation with employee					
ECS Details		Employee				Spouse							
KYC Details Aadhar card no / Pan card no													
Name of Account Holder													
Name of Bank													
Branch Address													
Member Account No.										IFSC Code member			
Spouse Account No.										IFSC Code spouse			
Signature of Member							Signature of Spouse						
Payment details													
DD/e-Receipt No.										Amount (Rs)			
<b>Members to Note: Submission of this form with the E-receipt/DD receipt of subscription fee payment to the HR Department is mandatory.</b> <b>Intimation:</b> 1) Pre-planned hospitalization – 48 hours in advance; 2) Emergency – within 24 hrs from the time of admission. <b>Claim submission:</b> 1) IPD – Within 30 days from the date of discharge 2) Post-Hospitalization – within 30 days after completion of treatment period of 60 days <b>Capping/Ceiling:</b> Members to apprise themselves regarding Capping/Ceiling before availing Mediclaim facility, from the MECL. <b>Subscription Fee:</b> i) For 01 Family i.e retired employee and respective spouse : Rs. 29,560/- ii) For single member: Rs. 14,780/- <b>The DD should be drawn in favor of MINERAL EXPLORATION AND CONSULTANCY LIMITED, NAGPUR</b> <b>For Details refer Circular No.MECL/HR/Mediclaim/2024-25/898 dated 24.04.2024</b>													
THE ABOVE TIME LIMITS TO BE STRICTLY ADHERED TO, SO THAT THE CLAIMS ARE NOT REJECTED													