



मिनरल एक्सप्लोरेशन कॉर्पोरेशन लिमिटेड
(भारत सरकार का उद्दयम)
MINERAL EXPLORATION CORPORATION LIMITED
(GOVERNMENT OF INDIA UNDERTAKING)

Seminary Hills
Nagpur – 440 006

HUMAN RESOURCE DIVISION

No.: MEC/HR/IR/F(29)/Liveries/2018/ 6181

Date: 11.12.2018

CIRCULAR

We are pleased to inform that the Competent Authority has approved the proposal for issuance of liveries for the Financial Year 2018-19.

The following are the salient features:

- 1) All regular Non – Executives and Contingent Workers belonging to Drilling, Mining, Workshop, Survey, Sampling, Store Helpers / Khalasis (Materials), Drivers (Transport) and are working in the field (Mining or Exploration Projects), RMC and Workshop shall be provided liveries in the following way:

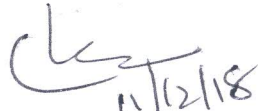
Sl. No.	Particulars	Details & Eligibility per Employee
(i)	Cloth	Olive Green Cotton Mill Cloth half sleeve shirt and full pant
(ii)	No. of sets	02 sets (02 pants and 02 shirts)
(iii)	Length of Cloth	2.75 Metre / set = 5.5 Metres for 02 sets (Width of cloth 58")
(iv)	Stitching charges	Rs.535/- per set (Rs.1,070 for two sets)
(v)	Cost of Cloth	Rs.135/- per Metre + GST
(vi)	Sweater	Rs.535/- + GST

- 2) For (i) to (vi) above, the respective Controlling Officers shall take immediate action by following laid down purchasing procedure and shall arrange to issue the same to all eligible employees working under them.

The Controlling Officers are also requested to ensure that the employees working under them are wearing the uniforms on duty.

It is also requested that upon distribution of the above livery to eligible employees, the same may please be informed with a detailed statement to the following e-mail ids: ir@mecl.co.in

This issues with the approval of the competent authority.


(Dr.Ch.Sreerama Murthy)
General Manager (HR)

Copy to:

- 1) CMD
2) D(T)
3) D(F)
4) CVO
5) All GMs
6) All HODs/All DGMs – DGM(IT) may please upload on website(MEC)
7) All ZMs / All ROMs
8) All PMs

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