

6. Selection Process:-

- i. The Selection for the post of Sampling Assistant is to be done on the basis of percentage of marks obtained by the candidates in graduation.
- ii. The Final merit will be drawn purely on the basis of percentage of marks obtained by the candidates. Offer of engagement shall be sent to candidates found suitable in the order of merit and depending upon the actual requirement as decided by the management.

7. Relaxation :-

Only age Relaxations for SC/ST/OBC (NCL)/Ex-Servicemen candidates shall be given as per Government of India directives.

8. General Information And Instructions:

- i. Only Indian national needs to apply.
- ii. The candidates are required to apply online. The relevant link will be made available from **26.12.2016 to 16.01.2017** under the head of “**CAREER**” of MECL website:-
- iii. Mere submission of online application will not imply that his/her candidature has been finally cleared by MECL. MECL will take up verification of eligibility conditions with reference to original documents.
- iv. In case it is detected at any stage that a candidate does not fulfill the eligibility criteria, his/her candidature shall be rejected /cancelled without assigning any reason, thereof. Similarly, even after joining, if it is found that he/she has furnished any incorrect information or suppressed any relevant information/material information, his/her candidature/ services shall be summarily terminated without notice.
- v. The cutoff date for reckoning educational qualification and age etc. shall be the **24.11.2016** for submitting the online application through website.
- vi. For all the above posts, candidates should possess Graduate degree from an Indian University / Institute/Board approved or recognized by Government /UGC/ AICTE/ appropriate statutory authority, as the case may be in their respective case.
- vii. The above vacancies are tentative and provisional. MECL reserves the right to increase / decrease or not to fill up any of these vacancies or cancel / restrict / enlarge/ modify / alter the recruitment process, if need so arise, without issuing any further notice or assigning any reason what so ever.
- viii. Merely meeting the prescribed qualifications shall not entitle a candidate for selection process. **The Selection for the post of Sampling Assistant is to be done on the basis of percentage of marks obtained by the candidates in graduation.** The name of shortlisted candidates will be displayed on our website www.mecl.gov.in in the column of ‘**CAREER**’.
- ix. The SC/ST candidates’ desire for age Relaxation will submit of SC/ST certificate in the format prescribed by the Govt. of India issued by the Competent Authority at the time of certificate verification.
- x. The OBC candidates desire for age relaxation must furnish an OBC certificate (clearly mentioning as belonging to non-creamy layer) as per the format prescribed by the Government of India (not older than six months as on publication date), from the Competent Authority at the time of certificate verification.
- xi. No correspondence will be entertained from the candidates for selection. Canvassing in any form will be treated as disqualification.
- xii. Any legal proceedings in respect of any matter or claim or dispute out of this advertisement and/or an application in response thereto can be instituted in Nagpur (Maharashtra State) only and courts/tribunals/forum at Nagpur (Maharashtra State) only shall have sole and exclusive jurisdiction to try any such cause/dispute.

- xiii. Any corrigendum / addendum etc. in respect of the above advertisement shall be made available only on our official website - www.mecl.gov.in . No further press advertisement will be given. Hence, prospective applicants are advised to visit MECL website regularly for the above purpose.
- xiv. **The engagement is purely on Fixed Tenure Basis and it is not against any permanent vacancy. This placement will not entitle any candidate to claim for regular/permanent employment in MECL.**
- xv. **The candidates may be posted in any part of India and to discharge any duties that may be assigned to him.**
- xvi. The candidates are required to carry original & photocopies all the above supporting documents for verification along with filled application form at the time of shortlisting.
- xvii. **No application fee required for submission of online application.**

9. How to Apply

The candidates are required to apply online. The relevant link will be made available from **26.12.2016** to **16.01.2017** under the head of “**CAREER**” of MECL website:- www.mecl.gov.in . Applications received through any other mode will not be accepted.

- i. Before applying/registration the online application, candidates are advised to carefully read the full advertisement for details of educational qualifications, age and other eligibility criteria and ensure that he/she fulfills the eligibility criteria and other conditions mentioned in this advertisement for the post of Sampling Assistant.
- ii. Valid e-mail ID and mobile number, which should **remain valid for at least six months** as any important intimation to the candidates shall be provided by MECL through E-mail. No change in email id will be allowed after filling online application. They are further advised to check their E-mail regularly for any communication from MECL in this regard.
- iii. Filled the personal details, educational qualification details, experience details and community details.
- iv. MECL shall not be responsible for any application made/wrong information provided by an unauthorized person & institution. Applicant is advised not to share/ mention their application details with/to anyone.
- v. Applicants are advised in their own interest to apply on-line much before the closing date and not to wait till the last date to avoid the possibility of disconnection /inability/failure to log on to the Company's website on account of heavy load on internet website jam. MECL takes no responsibility for applicants not being able to submit their applications online within the last date on account of aforesaid reasons or for any other reason beyond the control of the MECL.
- vi. Any information submitted by an applicant in his/her application shall be binding on the applicant personally and he/she shall be liable for prosecution / civil consequences in case the information/ details furnished by him/her are found to be false at a later stage.
- vii. Not more than one application should be submitted by any candidate for the post Sampling Assistant.
- viii. During submission/filling of online application, any problem due to technical or power cut, applicant can retrieve his earlier online application by re-login through filling date of birth and mobile number which was mentioned initially.

Note:-

a) After online registration, applicants are advised to take a printout of the system generated application form and keep ready with them for future reference.

b) **No hard copy need to send MECL.**

IMPORTANT

All correspondence with candidates shall be done through E-mail only at the E-mail address given by the candidate in the application. However MECL Management may, at its discretion, prefer to use other mode of communication viz. SMS/Postal, if felt necessary. MECL will not be responsible for any loss of e-mail sent, due to invalid/wrong e-mail ID provided by the candidate or any delay/non receipt of information if a candidate fail to access his/her mail/website in time. MECL will also not be responsible for any loss of letter, sent to candidates by post at the present address of the candidate, due to postal delay or for any reasons whatsoever. In case of E-mail/SMS, responsibility of receiving, downloading and printing of interview call letter/any other information shall be of the candidate.

The candidates interested to apply for above posts are advised to visit MECL website www.mecl.gov.in at **Career** page for further details regarding remuneration, eligibility criteria, educational qualification, age and for submission of on line application etc. Candidates must apply on-line through the website www.mecl.gov.in. Corrigendum/amendment, including due date, if any, will be notified only on the above website and will not be published in any other media including newspaper.

The date of commencement of on-line registration for submission of application is **26.12.2016** and closing date is **16.01.2017** after which the link will be disabled and no other mode of application is acceptable.

IMPORTANT DATES

1.	Commencement of Online Registration for submitting applications	26.12.2016
2.	Closing date for submitting applications through website	16.01.2017

**Advt. No. 05/Rectt./Contract.-2016
28.11.2016.**

DY. GENERAL MANAGER- HR Date: